

# Application instructions

## Sino-Dutch Bilateral Exchange Scholarship programme

### Dutch students

This document gives important information about applying at Nuffic for a Sino-Dutch scholarship.

Your application needs to be submitted online via Nuffic's online application system (Delta). Please note that this online registration is required to complete the application procedure and is separate from the paper application that you have to submit to Nuffic and separate from the application you have to submit online at CSC.

The link to the online application form can be found on [www.wilweg.nl/sino-dutch](http://www.wilweg.nl/sino-dutch). On this page you will also find the candidate and application criteria, the relevant application deadline and other important information. If you have any questions you can send an email to [sds@nuffic.nl](mailto:sds@nuffic.nl).

### Important

- Collect all required information and documents before starting with your online application. It is NOT possible to save your application and continue at a later stage. You need to finish the application in one go.
- Your application can be rejected if it is not complete (if not all the required information or documents are submitted) or if the documents don't match the requirements below.
- Submit one application. If you submit more than one application, only the most recently submitted application will be taken into consideration. The other(s) will be cancelled.
- If you have any questions please email [sds@nuffic.nl](mailto:sds@nuffic.nl).

### The online application

You need to fill in a form and upload a document. Please find below further explanation about the requested information and document.

#### Personal details

- Surname  
Your surname (family name) exactly as written in your passport.
- Middle name  
Enter, if you have one, the prefix in your name (e.g. "van den")
- First name  
Your given names exactly as written in your passport.  
Make a safe copy and remove unnecessary data such as your *burger service nummer* (BSN) and passport photo. Or make a copy with the [KopieID app](#).
- Gender  
Your gender as registered in your passport.

- **Date of birth**  
Your date of birth as registered in your passport.
- **Nationality**  
Your nationality as registered in your passport.
- **Address - street and number**  
Enter your current street and number.
- **Address - Zip code**  
Enter your current zip code / postal code.
- **Address - City**  
Enter your current city.
- **Address - Country**  
Enter your current country of residence.
- **Email**  
Enter a valid email address. This email address will be used for all communication purposes regarding the scholarship.
- **Telephone**  
Provide your telephone number on which you can be reached, preferably a mobile phone.
- **Country calling code**  
Provide the country calling code for the telephone number you register under 'telephone'.
- **Account number**  
Provide your bank account number (IBAN). If you are selected for the scholarship, Nuffic will transfer the Dutch part of the scholarship into this bank account.
- **Name account holder**  
Provide the official name of the bank account holder.

## **Uploads**

You need to upload as 1 document: a copy of your bank card and a copy of a recent bank statement. The document must be in PDF format and not exceed 5MB. The information is necessary to verify your bank account number and the name of the bank account holder.

## **Academic background**

Give relevant information about your educational background. If you are still studying or doing research give information about your current study programme/research.

- **Institution**  
Select the institution of your most recent study programme. If the institution is not in the Netherlands, choose 'foreign'.
- **Foreign institution**  
Enter the name of the institution (if not in The Netherlands).
- **Study programme**  
Enter the official name of your most recent study programme.
- **CROHO number**  
Enter the CROHO number of your most recent study programme (consult website DUO).

- **Field of study**  
Select the field of study of your most recent study programme.
- **Level of current/ previous education**  
Select your highest (or current) level of education.
- **Start date (2)**  
Enter the start date of your current/most recent study programme.
- **End date (2)**  
Enter the (anticipated) end (graduation) date of your current /most recent study programme.

### **Intended study programme**

Give information for which study/research you are requesting the scholarship. Give the information of the first preferred university/course (in the CSC application you can submit 3 preferred universities/courses).

- **Country**  
Select the country of the host institution for which you have applied.
- **Name institution**  
Enter the official name of the host institution for which you have applied for admission. If more than one, indicate your first preference.
- **Name course**  
Enter the full name of the study programme of your choice. Note: the name of the study programme should be exactly copied as shown on the information provided by the institution.
- **Course level**  
Select what type of programme/level you are applying for.
- **Start date**  
Enter the (anticipated) start date of the study programme.
- **End date**  
Enter the (anticipated) end date of the study programme.

### **Submitting your application**

After you have completed your application, make sure all the information is correct and complete. Click on 'submit' to submit your scholarship application. You will receive a confirmation email.

Once submitted, you cannot change your application. Therefore, make sure that the information and documents are correct and complete before you submit them.

Important: by submitting the application you agree with the terms and conditions of the Sino-Dutch programme. The conditions can be found on [www.wilweg.nl/sino-dutch](http://www.wilweg.nl/sino-dutch) .

If you would like to change or withdraw your application after submitting it, please contact [sds@nuffic.nl](mailto:sds@nuffic.nl) for help and guidance.